



GRANT COUNTY FIRE DISTRICT No. 5

11058 Nelson Road NE, Moses Lake, WA 98837-8812

Phone (509) 765-3175

Fax (509) 765-3550

REQUEST FOR PUBLIC RECORDS

Requestor's Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Phone: _____ Date of Request: _____

Preferred Method of Response: email mail call to pick up

Number of copies requested: _____

Please identify specific records you are requesting and any additional information that will help us locate them for you. (Date, location, incident type, name, address):

FOR OFFICE USE ONLY

Received By: _____

Date: _____

Time: _____

Method Received: email in person mail fax

Completed By: _____

Date: _____

Time: _____

Notified via: email mail hand-off phone call

1. Request Granted _____ Record Withheld _____ Record Withheld in Part _____

2. If consent is needed, name of individual: _____

3. If withheld, identify the exemption contained in RCW 42.17.310 or other applicable statute that authorized the withholding of the record or part of record: _____

4. If withheld, explain how the exemption applies to the record withheld: _____

Signature _____